

KNOW WHERE YOU STAND

B. CONDUCTING SELF-AUDITS:

At **no charge**, growers or field representative can perform Self-Audits of each of your ranch operations, harvest crew operations, cooler operations, and packinghouse operations. Self-Audits will help to give you, or your grower an idea of where improvements should be made. These Self-Audits are also a very good tool because the questions that are utilized in the Self-Auditing program are the same exact questions that are used by PrimusLabs.com auditors when conducting Independent Third Party Audits. The current audit templates and scoring guidelines can be found at www.primuslabs.com under the **Resources** Tab. All the audits can be found under **Documents**. If the Self-Audits are done “On-line”, you will get your results and a corrective actions letter emailed back to you.

STEPS TO ACCESS THE PROGRAM:

- 1) Log onto PrimusLabs.com’s Internet site www.primuslabs.com,
- 2) Click on “**Resources**”,
- 3) Then click on “**Web Tools**”,
- 4) Click on “Click here to register to our Online Audit System as a Self Auditor.”
Link
- 5) Fill in personal information and click “**Submit**”,
- 6) Select “**Login**” from the left-side menu,
- 7) Login using username and password, then select “**New Audit**”,
- 8) Select the audit type and then proceed to enter audit information.

C. CONDUCTING THIRD PARTY AUDITS:

PrimusLabs.com has a complete staff of mult-lingual auditors located throughout the Western Hemisphere. Regarding the scheduling of your third party audit, please contact Auditing Department at (805) 922-0055 or by e-mail at auditadmins@primuslabs.com .