

Registering Company :	Product to be evaluated :	Application Date :	Country:	Pp.
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APPLICATION FORM FOR PRODUCT EVALUATION

This form contains the information required for evaluating products to be used in organic agriculture. The evaluation is done based on the composition and the elaboration process of the raw materials and of the finished product. The registering company must submit all information requested on this form in a clear, complete, comprehensive and transparent way, which may be verifiable and/or be auditable at any time during or after the evaluation process. In addition, the registering company must undertake to provide background information and/or additional information requested during the evaluation process. This document is considered an affidavit; therefore it will be valid only if the legal representative of the registering company has signed it. All information presented in this document is classified as CONFIDENTIAL, the certification body¹ undertakes the obligation not to disclose or use for other purposes the information submitted by the registering company.

1. Registering Company's General Information

1.1 Registering Company's General Information :

Registering Company's Full Name:			
Office's Physical Address or any other to receive documents sent by Courier:			
PO Box Address:			
Manufacturing Company's Physical Address*:			
RUC, Legal Certificate Number or Company's Identification Number:			
Phone Number:	Fax Number:		
Web site:	E-mail Address:		
Legal Representative Full Name:			
ID Number or Passport Number:	E-mail Address:		

*In case the manufacturer is a different company, please indicate "Not applicable, see section 1.2".

1.2 Manufacturing Company's General Information*:

Manufacturing Plant's Full Name:			
Manufacturing Plant's Physical Address:			
Phone Number:			
Web site:			
E-mail address:			

*If the registering company is the same as the manufacturing company, indicate "Not applicable, see section 1.1".

1.3 Detailed Information of the person authorized as the contact during the process:

Full name (names and last name):			
Complete Physical Address:			
Phone Number:			
E-mail Address:			
Relationship with Registering Company:			

¹ Inspection Body or Certification Agency that will perform the evaluation process.

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2. Product's Information

2.1 Overview:

Registered Trademark:	
Registered Use:	
Country and Registration Number:	
Generic name and Classification:	
Combinations and use restrictions:	

2.2 Ingredients considered as Active Elements within the composition of the final product:

Name or classification of the raw material*:	Origin or source of production**:	Chemical, physical or biological function it performs in the final product:

* If commercial products are used as raw materials in the elaboration of the final product the brand's name should be indicated.

**If commercial products are used as raw materials in the elaboration of the final product, the manufacturer's full name should be indicated.

2.3 Ingredients considered as INERTS or coadjuvants in the final processed product. *:

Full Name:	CAS Number**:	Origin or source of production:	Role that is fulfilled in the final products's process.

* As an inert ingredient, it is considered all of those substances or function products as: solvent, emulsifier, dispersant, adhesive, and preservative, among others.

** CAS registration number is a unique identification number for chemicals, polymers, biological sequences, preparations, and alloys. Also called CAS RN (CAS registry number). Chemical Abstracts Service (CAS), (Source: <http://es.wikipedia.org>)

3. Manufacturing Process Diagram*:

1	↓	
2	↓	
3	↓	
4	↓	

*The description should be clear and complete throughout all the steps from the acquisition of raw materials to obtaining the final product.

4. Methods or aids in the manufacturing process (heat, steam, air, among others):

Method applied and factors involved:	Role within the process

I: _____ Legal representative of the company:

DECLARE UNDER OATH, that all information provided in this form is real, true, accurate and complete, as I also confirm that they can be verified/or be auditable when the certification body or Control Body deems necessary.

Signature of the legal representative of the registering _____ Date _____

Company*

* This document will **NOT** be considered for the evaluation process without the corresponding signature.

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