

Field Packing Check List

	<u>OK</u>	<u>Needs Attention</u>
A. Product Wash Water		
1. Is the water supplied from a clean source?	_____	_____
2. If chlorinated water is used, is the chlorine level of the water maintained at specified levels?	_____	_____
3. Is re-circulated water changed on a regular basis?	_____	_____
4. Is there a water change log and there pH and chlorine test records?	_____	_____
B. Employees		
1. Are employees trained in good sanitary practices?	_____	_____
2. Are employees monitored for obvious health problems?	_____	_____
3. Are employees monitored to ensure good sanitary practices?	_____	_____
4. Are toilet facilities maintained in clean and sanitary condition?	_____	_____
5. Are rest rooms/wash facilities supplied with antibacterial soap and disposable hand-drying towels?	_____	_____
6. Are there employee training materials and are they utilized?	_____	_____
1. Is there a cleaning crew checklist?	_____	_____
2. First aid kit is available and inventory maintained?	_____	_____
3. Fresh drinking water is provided?	_____	_____
C. Field Packing Equipment		
1. Are belts, tables, packing lines and conveyors clean?	_____	_____
2. Is the cleaning of the belts, tables, packing lines and conveyors on a schedule?	_____	_____
3. Is there any residue of product or other material on the equipment or on the plant floor?	_____	_____
4. Is the sanitizing of the belts, tables, packing lines, and conveyors on a schedule?	_____	_____
5. Is there a cleaning crew checklist?	_____	_____
D. Pest Control		
1. Is there evidence of the pest population's at/near storage areas?	_____	_____
2. Is there products residue that has not been cleaned up that may be attracting pests?	_____	_____
3. Have all potential nesting or hiding places for pests been eliminated and/or cleaned?	_____	_____
4. Is there a pest control log?	_____	_____
E. Packing and Sorting Supplies		
1. Are supplies clean and in good working condition?	_____	_____
2. Is there a scheduled replacement of worn or soiled item?	_____	_____
3. Is there a supply of replacement items in stock?	_____	_____
4. Is there a daily crew checklist?	_____	_____