

Amanda E. May

EXPERIENCE:

PrimusLabs Santa Maria, CA
Food Safety Auditor

February 2010 to present

- 1 Prepare and conduct field, packinghouse, and facility audits
- 2 Develop and update client-specific food safety manuals
- 3 Provide growers with limited assistance in developing mitigation strategies
- 4 Participate in continuous improvement team reviews of the audit program

Chumash Casino Resort Santa Ynez, CA
Senior Recruiter

April 2007 to February 2010

- 1 Project lead in the design, implementation and ongoing training of online job application and requisition system
- 2 Responsible for interviewing, testing, and referring applicants for all level positions throughout Casino properties
- 3 Provided leadership, support, advocacy, and vision to the recruitment team.
- 4 Ensured job openings were posted for internal and external candidates per policy
- 5 Determined where jobs were to be advertised and selected appropriate media
- 6 Assisted in the development and training of recruitment staff, ensuring that best practices are consistently utilized by team members
- 7 Assisted in New Hire Orientation
- 8 Wrote Department Manual for Procedures and Processes

Manpower, Inc Santa Maria, CA
Branch Manager and Safety Officer

August 2005 to March 2007

- 1 Selection, compensation, training, and development of temporary and permanent staff
- 2 Implementing a consistent business development program to maximize sales growth
- 3 Implemented and managed a detailed marketing program of personal sales calls, telephone sales calls, and public relations
- 4 Specialist for Safety Programs for temporary and regular employees
- 5 Workers' Compensation administration
- 6 Implement award programs to recognize good performance of employees
- 7 Coach and counsel employees to ensure quality performance and job satisfaction

Cambria Winery Santa Maria, CA
Tasting Room Assistant Manager

May 2004 to August 2005

- 1 Training and development of newly hired tasting room staff
- 2 Support Estate Club Coordinator with sales, shipments, public relations, and membership
- 3 Assist in coordinating events for Estate Club, Wine Maker and Owner
- 4 Merchandise displays and inventory control

All Seasons Flowers, LLC Arroyo Grande, CA
Sales and Marketing Representative

June 2003 to May 2004

- 1 Direct sales of fresh cut flowers to worldwide customers
- 2 Organize pricing structures for FOB and drayage customers
- 3 Schedule shipping with trucking and airline freight
- 4 Achieved highest percentage of sales in company history

Vons Companies, Inc.
Floral Department Manager/District Trainer

June 1994 to May 2004

- 1 Forecast, schedule and monitor labor to be consistent with store sales and productivity guidelines and wage budgets
- 2 Monitor display accuracy and appearance to implement promotions
- 3 Maintain appealing live plant and fresh cut flower life throughout the department
- 4 Select, train, develop and manage job performance of department employees

EDUCATION:

B.A. Agribusiness, Marketing 2003
 California Polytechnic State University, San Luis Obispo, CA

A.A. Liberal Arts 1999
 Allan Hancock College, Santa Maria, CA

ACCOMPLISHMENTS:

National AgriMarketing Association Student Team National Champion 2002
 A business plan to export SunRoma Tomatoes to Japan from the U. S. was developed for the client SunRoma, LLC. Further evaluation continued with a live presentation and questions by a panel of judges. The competition included a total of 35 student teams. (<http://www.nama.org/student/noc-fall02.htm#amc>)

AgSafe California Agriculture Safety Certification

American Red Cross Santa Barbara County Welfare Information Lead