CLIENT GUIDELINESSample Packing & Shipping Instructions

This guideline will help to ensure that your samples reach PrimusLabs.com in a timely manner and in the appropriate condition for proper analysis. It is preferred that you contact us before shipping the sample in order that we can determine if we can perform the requested analysis and its costs.

Always include a letter, which includes what tests you would like to have performed including the names of the pesticides or micro-organisms. And <u>always include a contact name and phone number</u> so that the laboratory may contact you.

- 1. Place the sampled product in a new polyethylene plastic bag (a zip-lock type bag is acceptable for smaller samples) and seal the bag.
- 2. Place the sample into a shipping container that will protect the sample from damage and maintain its temperature (a hard plastic cooler, foam cooler in a box, etc.) during shipping.
- 3. Place sufficient ice in the shipping container to keep the sample cool during shipping. Gel ice packs also known as "Blue Ice" are preferred, if regular ice is used, ensure it is double bagged to prevent leakage and to minimize the potential of contaminating the sample.
- 4. Ship the sample to PrimusLabs.com either via overnight or 2nd day delivery. However, do not send any samples out on Friday (if using overnight delivery) or Thursday (if using 2nd day delivery) as the sample will not arrive until Monday and may be unfit for testing.

SHIP TO: PrimusLabs.com

Sample Receiving

2810 Industrial Parkway Santa Maria, CA 93455

Phone Contacts: (805) 922-0055

Gosia Myers - Laboratory Manager