**Request for input evaluation**

**PEI-001**

**Introduction**

This document allows the client to present all the necessary initial information about its input so that PrimusLabs specialists can know the composition, origin and process of elaboration of all the raw materials and the final product.

The client undertakes to present in this document all the information that is requested in a complete and truthful form and any other that is required during the evaluation process. It also accepts that at any time it may be subject to on-site verification during the evaluation process or during the validity period of the approval

PrimusLabs is responsible for the CONFIDENTIALITY of all information provided herein and is committed NOT to DISCLOSE such information in any way. The service is provided under the principles of confidentiality and impartiality and within the framework of the Service Agreement that govern the Input Evaluation Program

Remember that **this document constitutes an affidavit** and is valid only if it is signed by the legal representative of the applicant company and has been submitted to PrimusLabs together with the corresponding Service Agreement.

| **1. General information of the applicant company** |
| --- |
| Name: |       |
| Address: |       |
| Zip code: |       |
| Address of production place: |       |
| Legal ID: |       |
| Phone: |       |
| Fax: |       |
| Email: |       |
| Web site: |       |
| Legal representative name: |       |
| Email of legal representative: |       |
| Legal representative ID number: |       |
| Authorized contact name: |       |
| Email authorized person: |       |
| Phone authorized person: |       |

| **2. General information of manufacturing Company (only if different from applicant company)** |
| --- |
| Name: |       |
| Adrress: |       |
| Phone: |       |
| Web site: |       |
| Email: |       |

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| **3. Input Information** |
| Registered Trademark: |       |
| Registered use: |       |
| Country and registration number: |       |
| Generic name and classification: |       |
| Combinations and restrictions of use: |       |

| **4. ACTIVE Ingredients within the composition of the final product:** |
| --- |
| **Generic name of the raw material:** | **Name or trademark and manufacturing Company name (if applicable)** | **Origen and extraction method:** | **Function within the final product:** |
|       |       |       |       |
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| **5. INERT \* ingredients within the composition of the final product:** |
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| **Generic name:** | **CAS registry number \*\*:** | **Name or trademark and manufacturing Company name (if applicable)** | **Origen and extraction method:** | **Function within the final product:** |
|       |       |       |       |       |
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\*

An inert ingredient is that product or substance that serves as a solvent, adjuvant, emulsifier, dispersant, adherent or preservative and is not the ultimate purpose of the application of an input.

\*\* The CAS registration number is a unique numeric identification for chemical compounds, polymers, biological sequences, preparations and alloys. Also, called CAS RN (CAS registry number). The Chemical Abstracts Service (CAS), a division of the American Chemical Society, assigns these identifiers to each chemical compound that has been described in the literature. (Source: <http://es.wikipedia.org> )\*

| **6. Affidavit of Ingredients (mark with “X”)** |
| --- |
| The input contains or was made from one or more ingredients or processes generated by Genetically Modified Organisms. | Yes [ ]  NO [ ]  |
| Any of the components of the input has been subjected to ionizing radiation. | Yes [ ]  NO [ ]  |
| The input was evaluated and rejected by another Evaluation body. | Yes [ ]  NO [ ]  |
| The input contains non-treated sewage | Yes [ ]  NO [ ]  |
| The input has been evaluated and accepted by another Evaluation body | Yes [ ]  NO [ ]  |

| **7. Manufacturing process chart:** |
| --- |
| **1** | ↓ |       |
| **2** | ↓ |       |
| **3** | ↓ |       |
| **4** | ↓ |       |
| **5** | ↓ |       |
| **6** | ↓ |       |
| **7** | ↓ |       |
| **8** | ↓ |       |
| **9** | ↓ |       |
| **10** | ↓ |       |
| **11** | ↓ |       |
| **12** | ↓ |       |
| **13** | ↓ |       |
| **14** | ↓ |       |
| **15** | ↓ |       |

* Make the description as clear and complete as possible. Indicate all steps from obtaining the raw material to obtaining the final product. Consider that all documents must match and that the chart should list all the raw materials as mentioned in sections 4 and 5 of this document. Use additional sheets if necessary.

| **8. Methods or process aids during manufacturing (for instance: Heat, steam, forced air, etc.):** |
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| **Method applied and involved factors:** | **Function within the process:** |
|       |       |
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| **9. State under which standards the input evaluation should be made:** |
| --- |
| Nacional Organic Program (NOP/USDA) | Yes [ ]  NO [ ]  |
| European Organic Regulation (EEC 889/2008) | Yes [ ]  NO [ ]  |
| Japanese Agricultural Organic Standards (JAS/MAFF)  | Yes [ ]  NO [ ]  |
| Costa Rican Organic Agriculture Regulation-29782 | Yes [ ]  NO [ ]  |
| Other, (please state): | Yes [ ]  NO [ ]  |

| **10. Additional mandatory requirements to proceed with the issuance of the approval** |
| --- |
| Copy of product label (MANDATORY)\* | Yes [ ]  NO [ ]  |
| Chemical analysis (NPK) and heavy metals for fertilizers (MANDATORY)\*\* | Yes [ ]  NO |
| Microbiological analyzes for fertilizers from animal or vegetable origin (E. coli and Salmonella) (MANDATORY)\*\* | Yes [ ]  NO |
| Affidavit of not containing or being elaborated with genetically modified organisms(IF APPLES) | Yes [ ]  NO [ ]  |
| A commercial sample of the product (MANDATORY) | Yes [ ]  NO [ ]  |

* \* Except for inputs that by their nature are sold in bulk.
* \*\* Made in the last 3 months.

| **11.** **Affidavit on the information presented in this form (Mandatory)** |
| --- |
| I  |       |
| With Identity Document: |       |
| Legal representative of the company: |       |
| **I HEREBY DECLARE UNDER OATH** that all the information entered in this form referring to the input       is **true and complete**. Furthermore, I confirm that I will provide access to PrimusLabs as a control body to the facilities and all documentation related to this input to perform any **on site** inspection when necessary.       **Signature of the legal representative of the applicant company Date** |

**Note: Please consider that additional information may be required for the evaluator.**